SUBMISSION DETAILS

Language

The language of the ISD2014 conference is English. All submissions must therefore be in English.

Originality

Submissions to ISD2014 should not have been published previously in a journal or conference proceedings, nor presented at another conference, nor currently under review or consideration for publication or presentation elsewhere.

Submission Formats

ISD2014 Conference is soliciting two types of submissions:

- **Conference papers** will be published in the ISD2014 Proceedings with ISBN which will be distributed at the Conference and appear in the Association for Information Systems (AIS) eLibrary.
- **Extended version of the conference papers** for which the registration fee is paid and are presented at the conference will be sent to review for publishing in the "Journal of Information and Organizational Sciences" (JIOS) and other journals indexed by SCOPUS, EBSCO and other databases. Guidelines on formatting and submitting Extended version of the papers will be available in May 2014.

Length and format of the Conference paper

The maximum length for all submissions is eight A4 pages in PDF format, including references and appendices. All submissions must be in the appropriate format and use the ISD2014 template. The instructions for using the templates contain the guidelines for formatting all submissions.

Contribution preparation in Microsoft Word or other ISD2014 templates

In order for accepted papers to appear in the published ISD2014 Proceedings, authors must edit their papers to comply with the document ISD2014 template. Predefined style formats are available for all the types of content that are part of the manuscript, and these formats can be easily accessed via hotkeys or special toolbars. Please download file onto your computer and read the instructions.

- Author instructions – Microsoft Word (.doc file)
- Author instructions – OpenOffice template (.odt file)
- Author instructions – LaTeX template (.zip file)
- Author instructions – PDF document (.pdf file)

Here you can find ISD Referencing Style that can be installed in popular reference management software and used in reference and bibliography formatting.

How to submit your paper

All submissions must be made via the **ISD2014 EasyChair Conference System** (https://www.easychair.org/conferences/?conf=isd2014).

Uploading and submitting files

Author information, abstract, keywords and the main body of the submission will be uploaded separately in the review system. Authors can upload a manuscript which can be altered, re-uploaded or deleted. Nevertheless, once an author "submits" a manuscript to the EasyChair system, it can no longer be changed, edited, or revised.

Papers must be submitted to the conference track that best fits the topic area. Track Chairs may shift a submission from their track to another, as they deem appropriate.

Anonymizing for Initial Review

Given that all submissions will be double-blind reviewed, the author\'s names(s) and affiliation(s) should not be included anywhere in the document for the initial submission. If referring to articles or documents by the same author(s) these should be removed from the text and reference list, and replace with <removed for refereeing>.

Since the conference organizers have to invest significant effort to ensure that your paper does not identify you as an author, and that the aforementioned is central to the integrity of the double-blind review process, **the failure to comply with formatting requirements will result in rejection of your paper.**

Review Process

All paper submissions will be pre-screened for conformity with the submission guidelines and overall appropriateness for the conference by the Track Chairs. Paper submissions that pass the initial screening will be evaluated in a double-blind peer review process. Each conference track is chaired by ISD academics with research expertise in the respective area. The track chairs will supervise the review process including selecting reviewers from the ISD research community. Acceptance and rejection decisions will be finalized by the Program Chairs.

There will be another meta-review process for Extended version of the papers to assure that authors have submitted a paper of additional quality.

Review Criteria

In general, the review criteria will be those typically used by major journals and conferences (e.g. relevance of the topic, quality of the research process, contribution etc). The results of the review process will be communicated to the author(s) by the specified date. The author(s) will be responsible for making the revisions recommended by the reviewers, and for submitting the final version of their paper by the appropriate deadline.

Commitment to participate in the conference

At least one author of each accepted paper must register for the conference. Further, **for the paper to be included in the conference proceedings, one author must attend and present the paper.**

Additionally, **a co-author is only able to present at most two papers under a single registration**. If there are other papers co-authored by this author, than a second registration must be made. You may find more information on conference fees here.

If you have any questions about the program and/or the paper submission process, please contact the **Conference Chairs.**

Additional information for accepted papers

For now, you must only upload (via **ISD2014 EasyChair Conference System**) the camera-ready version in PDF format. Later, we will provide more information on publishing copyright.

Please note that there is a restriction of maximum **8 pages for your camera-ready Conference paper**.

For the Extended version of the paper there is a limit of 12 pages provided in the journal's paper template. There is a **possibility that the paper has extra pages** (up to 4 pages for the price of EUR 10 per page).

Papers that do not comply with the specified guidelines will be returned to authors. If formatting problems are not corrected by authors, their paper will be omitted from the published proceedings.